

Definitions:

Bid/Tender means the documents submitted by the bidder/tenderer in accordance with the Invitation For Bids/ Notice Inviting Bid.

Bidder/ tenderer means the person/firms that submit bid against NIB floated by the Tendering Authority.

Bid Documents means the documents issued by the Tendering Authority for a particular package, including but not limited to the General Terms and Conditions, Technical Specifications, drawings, tender forms along with all annexures, amendments thereto issued from time to time.

CA(Competent Authority) means the authority with the appropriate delegated powers as provided in the Delegation Of Powers(DOP).

CEA means Central Electricity Authority

CCEA means Cabinet Committee on Economic Affairs

CPG(Contract Performance Guarantee) means the Bank Guarantee the Contractor submits to NEEPCO as a guarantee towards performance of the Contract.

Contract means the documents forming the tender/bid, acceptance thereof and formal agreement executed between NEEPCO and the Contractor, together with documents referred to therein.

Contractor means the person or firm whose bid for works, supplies or services is accepted by NEEPCO to carry out the works, supplies or services and his/its executors, administrators or permitted assignees.

Contract Price means the amount at which a particular contract is awarded

Contract Agreement means the agreement signed between Ordering Authority and the Contractor for execution of a particular Package. The Contract Agreement will also include the Bid Documents, Contractor's Bid, all correspondence/clarifications between Ordering Authority and the Contractor, amendments issued by the Ordering Authority from time to time, LOI, LOA issued by Ordering Authority and its unconditional acceptance by the Contractor.

Corporation means North Eastern Electric Power Corporation Limited.

Corporate Office means the registered office of NEEPCO at Brookland Compound, Lower New Colony, Shillong – 3, Meghalaya.

C&P Wing means Corporate Contracts & Procurement or Site Contracts & Procurement Wing, wherever applicable, or designated Officers looking after contracts and procurement activities.

DOP means Delegation Of Powers

DPO means Detailed Purchase Order

DWO means Detailed Work Order

ED(C&P) means Executive Director (Contracts and Procurement).

EMD (Earnest Money Deposit)/Bid Security means the earnest money to be submitted along with the bid by the bidder, in the form to be stipulated in the bid documents.

“Engineer-in-Charge” shall mean the Engineer Officer appointed by the Corporation to sign or cause to sign the Contract Agreement on behalf of the Corporation and/or the Engineer Officer appointed by the Corporation or its duly authorised representatives to direct, supervise and be in charge of the works for the purpose of the Contract.

The following Officials shall perform as Engineer-In-Charge during the period mentioned.

- a) From date of issue of NIB till signing of the Contract Agreement between the Owner and Contractor: Executive Director(C&P), NEEPCO, Shillong (for contracts awarded from Corporate C&P Department) and HOP/HOD/Tendering Authority (for contracts awarded from project sites/ other departments/ other Authorities).
- b) From the date succeeding the date of signing of the Contract Agreement between the Owner and Contractor to the date of closure of contract or till fulfilment of any obligation under the Contract including arbitration, whichever is later: HOP of concerned Project where the work shall be executed (for contracts awarded from Corporate C&P Department) and HOD/Site In-Charge where the work shall be executed (for contracts awarded from project sites/ other departments/ other Authorities).

EPC(Engineering, Procurement and Construction) means a project to be executed by a Contractor on Turn-Key Basis, which shall comprise of all major components of project activity such as Design and Engineering, Civil Works, Hydro-Mechanical Works and Electro-Mechanical Works. In some cases, infrastructural development works of a project are also included within the scope of EPC.

Executing Department means the Department under whose supervision the execution of a package is carried out.

FIDIC means International Federation of Consulting Engineers(Federation Internationale Des Ingenieurs-Conseils)

GCC means General Conditions of Contract

HOD means Head of Department not below the rank of DGM

HOP means Head of Project not below the rank of DGM.

ICB means International Competitive Bidding

ISD(Initial Security Deposit) means a part of the security deposit to be submitted by the successful bidder in the form of a bank guarantee after the issue of the detailed work order.

LOI(Letter Of Intent) means the letter issued by the Ordering Authority conveying its intention to accept a bid subject to the terms and conditions finally arrived at.

Manual means Contracts and Procurement Manual.

NIB/ NIT means Notice Inviting Bids/ Notice Inviting Tenders.

NEEPCO means North Eastern Electric Power Corporation Limited.

OEM means Original Equipment Manufacturer

O&M means Operation and Maintenance

Ordering Authority/Tendering Authority means the head of office that issues NIB/IFB, order and/or signs contract agreement for works, services and supplies.

Project Authority means the authority for execution and operation and maintenance of a project as represented by the HOP and his authorized representatives.

Package means works, services or supply, individually or collectively, which the Corporation intends to execute/procure through a Contractor.

Procurement means purchase/acquisition of goods, works and services.

QA&I means Quality Assurance and Inspection. It refers to the check for assurance of quality in respect of supply or works to be carried out by a Contractor.

Sites means all projects and offices of NEEPCO other than Corporate Office, Shillong.

Sub-Contractor(s) means a party or parties having direct contact with the Contractor and to whom any part of the Contract is sublet by the Contractor with the consent in writing from the Ordering Authority.

SCC means Special Conditions of Contract

Single Stage Single Envelope Bidding means one stage bidding, i.e., detailed bidding without pre-qualification and with single envelope (Techno-commercial and price bid in one envelope)

Single Stage Two Envelope means one stage bidding, i.e., detailed bidding without pre-qualification and with two envelope – Envelope I (Techno-Commercial Bid) and Envelope II (Price Bid)

Two Stage Two Envelope means *bidding* with two stages-1st stage: Pre-Qualification, and 2nd stage: Detailed Bidding, two envelope – Envelope I (Techno-Commercial Bid), and Envelope II (Price Bid).

TEC means Techno-Economic Clearance

TOC means Taking Over Certificate